

**November 12, 2012**

Virginia: At the regular meeting of the Council for the Town of Chatham, held at the Chatham Volunteer Fire Department Station at 7:00 P.M. on November 12, 2012.

Present: Joseph H. Rogers, Mayor

Robert B. Thompson, Vice Mayor

Council Members: Janet R. Bishop, William P. Black, Roy P. Byrd, Andrew D. Wall, Alvin Crider

Edmund Giles, TM, Les Adams, Attorney, Tim Hammell, Clerk/Treasurer, Marvin Wright, Police Chief

The Invocation was led by Mayor Rogers and Pledge of Allegiance by Councilman Thompson.

A motion by Black seconded by Wall to approve the agenda with the add-on of heating/cooling system at Sewer Plant and employees donation of leave for other employees.

The Vote: Aye: Council Members; Bishop, Black, Byrd, Thompson, Wall, Crider.

Motion by Byrd second by Thompson to approve the consent agenda.

The Vote: Aye: Council Members; Wall, Thompson, Crider, Byrd, Black, Bishop.

Mr. Eric Deaton, CEO Danville Regional Medical Center, gave a presentation on the Medical Center building and the proposed changes they were going to make. The estimated cost for these improvements is \$1.9 million. A public hearing will be held sometime in early January then it will go to Richmond for their approval with a decision to be made in April or May 2013.

A 4% pay increase for April Adkins was presented to council by Mr. Byrd, chairman of the Personnel Committee. This will be an increase of \$1279.61 annually.

A recommendation from the Personnel Committee to approve the increase from Mr. Byrd to Council was presented.

The Vote: Aye: Council Members; Black, Wall, Byrd, Thompson, Bishop, Crider.

A motion by Byrd second by Bishop to approve Tim Hammell to attend the Infrastructure Financing Conference sponsored by the Virginia Resource Authority at the Hotel Roanoke. Also to allot up to \$650.00 to cover expense.

The Vote: Aye: Council Members; Thompson, Crider, Bishop, Byrd, Wall, Black.

The Open-ended engineering contract with Reynolds-Clark, Development Inc. was presented and explained that this was a renewal of a contract that was already in place.

A Motion by Byrd second by Bishop to approve the renewal of the contract with Reynolds-Clark for engineering services.

The Vote: Aye: Council Members; Byrd, Bishop, Wall, Black Crider, Thompson.

A Motion by Byrd second by Wall to approve the Holiday Leave Schedule for Thanksgiving, Christmas, and New Year.

The Vote: Aye: Council Members; Crider, Byrd, Black, Bishop, Thompson, Wall.

Mr. Wall presented to Council the renewal for the phone system at Town Hall was due. He advised that if the Town did not choose to renew the contract that the present phone system would belong to the Town. Should any problems arrive with the present system the Town could contact any company for repairs. To renew with the present company they would put in new phones and we would sign a service contract for 60 months and the cost would be approximately \$10,000.00. The unanimous consent of Council was not to renew this contract and should any work need to be done on this system we could contact a local company to make any repairs necessary.

The heating and cooling system at the sewer plant was presented by the Town Manager and explained that the office and bathroom heating and cooling had to be done through space heaters and that the unit was not functioning. A price from Gibson Heating & Air Conditioning was presented. A mini-split heat pump system which would be put in the office would be \$4166.18 and a 1.5 ton, 13 seer, heat pump

condensing unit to connect with the existing duct work would be \$5124.00. Councilman Thompson asked that we check in on at least a 15 seer unit to be installed to achieve better energy efficiency. TM is to check on this.

A motion by Thompson, second by Wall to purchase a 15 seer heat pump unit if price could not exceed \$6,000.00.

The Vote: Aye: Council Members; wall, Black, Crider, Bishop, Thompson, Byrd.

TM presented to Council that an employee was going to be out on extended sick leave and that he did not have enough time to cover this period he would be out. Several employees had asked if they could donate some of their sick leave to this individual. Council asked that TM and Clerk draft a policy that could be placed in the Personnel Policy Manual to allow for leave donations.

A motion by Wall seconded by Crider to allow employees to donate either sick leave or annual leave to employee that was in need after he had exhausted all of his leave.

The Vote: Aye: Council Members; Thompson, Crider, Byrd, Black, Wall, Bishop.

Meeting adjourned.

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MAYOR

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ATTEST: Clerk